

VANDEBILT CATHOLIC HIGH SCHOOL

SERVICE HOURS REPORT

STUDENT NAME: _____ YEAR OF SERVICE: _____

RELIGION TEACHER: _____ PERIOD: _____

TO BE COMPLETED BY THE SUPERVISOR:

AGENCY: _____ (You may only earn 1/2 of your hours at a school, including VCHS)

SUPERVISOR NAME: _____

SUPERVISOR SIGNATURE: _____ PHONE # _____

DATE(S) OF SERVICE <small>(Month/Day/Year)</small>	DESCRIPTION OF WORK <small>(filed, answered phone, stocked food shelves, etc.)</small>	SPECIFIC TIME WORKED <small>(ex: 9AM-11:30AM)</small>	ACTUAL TIME WORKED <small>(ex: Two and one-half hours)</small>
---	---	--	---

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total hours completed by student: _____ (Use numeric words, for example, four, fifteen, twenty)

Service Hours Required:

Seniors – 30 hours
Juniors – 25 hours
Sophomores – 20 hours

Freshmen – 15 hours
8th Grade – 10 hours

DUE DATE FOR 8th, 9th, & 10th GRADES:

ALL SERVICE HOURS MUST BE COMPLETED BY THE FIRST WEEK OF SCHOOL. (August 8-12 2011)

Students must have this form completed for each agency and school organization that is served.

Service hours will only be accepted from NON-PROFIT organizations

DUE DATE FOR 11 & 12TH GRADE:

1/2 OF SERVICE HOURS MUST BE COMPLETED BY THE FIRST WEEK OF SCHOOL. (August 8-12 2011)

SECOND HALF OF HOURS ARE DUE AT THE BEGINNING OF THE SECOND SEMESTER. (January 2-6 2012)

Students must have this form completed for each agency and school organization that is served.

Service hours will only be accepted from non-profit organizations.

NOTE: Only one half of required hours may be completed on Vanderbilt campus. Failure to meet requirements will result in (1) additional service hour per day added to your year's total due until completed. Students who choose not to complete this requirement will receive an "F" in Religion for that calendar year and placed on Academic Probation

If you have any questions, please contact Mr. Lonnie Lapeyrouse (876-2551).

All service hours must be performed from a location listed on the Vanderbilt Catholic High School approved list.

Should you want to perform service at an agency not listed, the organization must be a non-profit entity and approval must be given by Mr. Lonnie Lapeyrouse prior to the hours being completed.